**NOTICE OF ACTION**

|  |  |  |
| --- | --- | --- |
| Name of Employee | Company | Date Prepared |
| **BABY CAKES MALATEKS JEJEMEN** | **PCN PROMOPRO, INC.** | **December 07, 2023** |
|  |  |  |
| **FROM** | **PARTICULARS** | **TO** |
| MERCHANDISER | Position Title | Same |
| **Project Based** | **Employment Status** | **Regular** |
| Business Division 1  UNILEVER RFM SELECTA ICE CREAM INC. | Department/Group | Same |
| Basic Php 610.00 | Salary Package | Same |
|  | **Remarks** | **Lateral Transfer from Quezon City, Manila, Pasay City to Mandaluyong, Shaw Boulevard, Ortigas** |
|  | **Effectivity Date** | **December 31, 2023** |

**Prepared by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Noel Labasan**

**HR IS Specialist**

**Noted by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Carina Launte**

**Talent Acquisition Supervisor**

**Approved by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Mie Coñado Conforme:**

**Business Unit Manager**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Sheryl P. Pasia Date:**

**AVP-Business Division 1**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ID # 1-000032**